

Coordination, Cooperation and Facilitation

Definition Coordination

A set of activities that will enhance common benefits and improve performance and impact

Levels of Coordination

- Between projects with common interests
- Among MEDA projects
- With projects outside MEDA with similar interests

Reasons for not coord./coop

- lack of goals, no understanding of benefits
- no defined mechanism, plans, objectives or rules (no framework)
- lack of information
- lack of resources (time, finance)

Benefits

- improve quality and impact
- create synergies
- avoid overlapping
- reduce cost
- increase expertise
- save time
- expand audience and visibility

What can the projects do?

- compile a roster of experts of each project and make it available to other MEDA projects (through RMSU)
- commitment to regular updating of project information (activities, results, etc.)
- commitment to support RMSU coordination activities
- combine efforts to maximise efficiency and improve utilisation of resources
- nomination of a contact person for each project responsible for coordination
- use planned project activities for coordination if possible

What can the RMSU do?

- prepare a framework - mechanism, plans and rules for coordination
 - organise regular meetings for MEDA projects with similar activities
 - provide compiled information from different projects in a structured form
 - issue reports about progress in projects
 - promote a discussion platform, on demand, between projects with similar activities
 - identify potential synergies, contradictions and overlaps through monitoring and make projects aware of them and recommend action

What can the RMSU do?

- raise funding for coordination activities
- validation of information provided by the projects (correct & up to date)
- self evaluation of the process of coordination